

# MINUTES

2.2

OF THE

## SCHOOL BOARD OF DISTRICT NO. 40, YAMHILL COUNTY McMINNVILLE, OREGON

The Board of Directors of McMinnville School District met in **Regular Session** on December 9, 2019, in the School District Office at 800 NE Lafayette Ave., McMinnville, Oregon. The meeting was called to order at 7:30 p.m. by Chair Larry Vollmer who then led the pledge of allegiance. Roll call indicated the following:

### BOARD MEMBERS PRESENT:

Mrs. Barbara Carter  
Gerardo Partida  
Dr. Tim Roberts  
Mr. Carson Benner  
Dr. Paul Haddeland  
Mr. Larry Vollmer

### BOARD MEMBERS ABSENT:

Ms. Janis Braich

### STUDENT ENVOYS:

Megan Bomberger  
Evan Ewing

### ADMINISTRATION:

Dr. Maryalice Russell, Superintendent  
Melanie Martinoff, Board Secretary

### AUDIENCE:

Susan Escure, Kristian Frack, Kathi Fowler, Brian Crain, Hilary Brittan Lack, Davey Altree, Starla Pointer, Robin Van Buren, David Bousquet, Amy Fast, Tony Vicknair, Marty Palacios, Debbie Hilfiker, Dan Sheppard, Allison Eitzen, Darlene Geddes, Julie Gluff, David Bousquet, Stephanie Legard, Reid Kimura, Melissa Conner, Dan Sheppard, Kourtney Ferrua, Kathi Fowler, Steffanie Frost, Laurie Fry, Lauren Berg, Kim Price, Melissa Conner, Brittany Ruiz Sierra, Jenee Gleason, Tiffany Wageman, Adam Garvin, Allison Eitzen, parents of Sue Buel students.

The Board heard Student Reports

Students from Sue Buel Elementary School 1<sup>st</sup> grade presented to the board. Teachers Ms. Karly Knauss, Mrs. Kim Mansfield, and Mrs. Amber Williams showed some of the strategies they use with the students for reading, writing, listening and speaking.

Introductions and Communications - there were no introductions or communications.

### Consent Agenda

**On motion by** Carson Benner **seconded by** Dr. Paul Haddeland and the Consent Agenda was approved **on a unanimous vote.**

The Board accepted, with gratitude,

Minutes of the November 18, 2019, Business Meeting, and the November 25, 2019 SIP (School Improvement Program) Work Session were approved.

Personnel actions were approved. Licensed Retirement: Susan Olsen. Licensed Resignation: Daniel Rhoads. Classified employees resignation: Amanda Bertsch and Jenny Kerr. Classified New Hire: Gabriela Anguiano.

The contract agreement for McDonald Lane was approved.

The Board heard Monthly Reports.

Student Envoy Report Evan Ewing and Megan Bomberger from McMinnville High School presented their report to the Board. The Envoys reported on recent and upcoming events, as well as activities in academics, athletics and the arts. Winter formal is this Saturday, Dec. 14<sup>th</sup>. This week is the canned food drive. Doernbecher Club is selling albums and calendars to raise money for Doernbecher's. Basketball kicked off last week. The College Readiness program is in the works.

Superintendent's Report Dr. Russell shared the superintendent's report. Amy Fast said that the dropout rate is 0.67 and now the graduation rate is 91 %. The school winter concerts are all taking place this month. There is another Student Investment Act night for Spanish speaking parents at Duniway on Dec. 17<sup>th</sup> at 6:30. Winter break begins on the 23<sup>rd</sup> and school resumes on January 6<sup>th</sup>.

Financial Report. Susan Escure gave the financial report. We are 33% of the way through the school year. The construction project has nearly wrapped up. 96.5% of the bond funds have been spent. The high school project is still open because of the remaining work due to be finished in December.

Facilities and Operations Report. Superintendent Russell gave the facilities and operations report. The district is reviewing the roofing plan, there are projects at 4 schools that still need considering. It is important to line up work now for the summer. Patton is being assessed for more seismic protections.

Principal's Report. Deb Hilfiker gave the principal's report for Sue Buel Elementary school. Kindergartners are learning through moving. 4<sup>th</sup> and 5<sup>th</sup> graders are using digiblocks for math and it has been successful. Oregon Trail sewing project is happening with 4<sup>th</sup> graders and they make their own bookbags as part of their studies. 5<sup>th</sup> grade is dividing decimals and they are working with new ways of learning that. There was staff training today for Title 1. Music students are ready for their music program Wednesday night. There is a book fair this week. There is a growth mindset wall. Kids get on the wall of fame when they are nominated for their effort.

Under Unfinished Business

Susan Escure presented Resolution #03-1920 on the Construction Excise tax.

**On Motion By:** Barbara Carter **And Seconded by:** Dr. Tim Roberts, **the Motion Passed Unanimously** for final approval to adjust the Amendment to Construction Excise Tax Rate in resolution #03-1920.

Steffanie Frost presented the following *policies* for second reading and adoption.

- BCD Board - Superintendent Relationship
- BDA Regular Board Meeting
- GBCB and GBCB A/R Staff Responsibilities
- GCPD/GDPD Employee Discipline
- KC – Community and Parental Involvement in Decision Making

**On Motion by** Barbara Carter **and seconded by** Dr. Paul Haddeland, **The Motion Passed Unanimously** to adopt the above mentioned polices as presented.

Under *New Business*

Steffanie Frost presented the following *policies* for first reading and adoption.

- EFAA – A/R 1 – Reimbursable School Meals Program
- EFAA – A/R 2 – Guidelines for Meal Balance and Charge Procedures
- GAB – Job Descriptions

The policies will return for second reading at next month’s board meeting.

The Board invited *public comment*:

1. Tiffany Wageman spoke to the Board. She would like free and clear communication with the Board.
2. Brittany Ruiz wanted to clarify she didn’t mean to be rude by shouting out about policy. She doesn’t like policy KC. She wants clarification on the policy.
3. Jenee Gleason’s son is at Grandhaven. His IEP hasn’t been followed. Her son has special needs. She has reached out to several people and she doesn’t hear back.
4. Melissa Conner wants to keep the two way communication between the board and parents open. She would like public comment before voting.

#### Directors Comments

The Board debriefed on the School Improvement Plan evening from November 25<sup>th</sup>.

The Board gave their reports on the OSBA conference they attended.

Board Chair Larry Vollmer spoke about being on the board. The board is elected to its positions. The board’s duties are to look at policies and procedures, hire the superintendent, to adopt, manage and execute a balanced budget, and support students and staff. Those are the duties of the board. The notion that the board is trying to hide, or not reply to public requests isn’t true. Some questions can be answered easily. Others have to be answered as a group, as the board.

No future agenda items were suggested.

Chair Vollmer noted upcoming dates. There is no worksession in December.

The meeting was adjourned at 9:00 p.m.

Attest:

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Board Chair

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Superintendent