

# McMinnville School District Chromebook/Laptop Checkout Agreement

Due to the mandated school closure for COVID-19, we recognize that many of our students will need technology in order to access supplemental learning opportunities. We strongly encourage all students to engage in online learning opportunities that the district is offering.

To take a device home, all parents/guardians are required to sign this form before technology equipment can be checked out. By completing and signing this form, I acknowledge and agree as follows:

## For Students:

1. To abide by the MSD Technology Appropriate Use Agreement, especially when using public wifi;
2. To use ordinary care and diligence in protecting, safeguarding, and supervising the use of the equipment and returning it to the District in the same condition prior to checkout, excluding normal wear and tear;
3. To sign for the responsibility of the equipment while it is checked out to me;
4. To participate in training in the use and care of technical equipment, as provided by the appropriate school staff member prior to checking out the equipment;
5. To return the technology equipment when required, and
6. To use the Hotspot, if included, **for educational purposes** by the McMinnville School District student.

## For Parents:

### To be completed by parent/guardian

Student Name (please print): \_\_\_\_\_

Student ID: \_\_\_\_\_ We have wifi at home:   yes       no

Student Grade: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Numbers:

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

(please complete both sides)

- I have read and agree to comply with the Technology Equipment Checkout Agreement.
- I understand that no web-filtering system is perfect and the parent/guardian is responsible for providing appropriate supervision while the Internet is being accessed away from school.
- I also understand that I assume accountability and responsibility for any equipment I check out.
- I will not hold the McMinnville School District responsible for the accuracy or quality of any materials acquired or viewed on its equipment by my child while checked out.
- I understand that improper or inappropriate use of district technology equipment by my child may result in revocation of his/her technology privileges and the imposition of school discipline and appropriate legal actions.
- I accept all financial and legal liabilities that may result from my child's use of the McMinnville School District equipment.
- I release the McMinnville School District, its officers, employees, agents, representatives, and all organizations and individuals related to the McMinnville School District's technology system from any and all liability or damages that may result from my child's use of the district's equipment and electronic communication system.
- I specifically agree to indemnify and hold the McMinnville School District, its officers, employees, agents, and representatives harmless for any actions, claims, costs, damages, or losses, including, but not limited to, attorney's fees incurred by the McMinnville District relating to or arising out of my child's use of such equipment and system. I understand that I am personally liable for:
  - The replacement cost of the item(s), as indicated below, if the item is not returned; or
  - The amount required for repair or replacement parts if the item is damaged when returned.

Kit Includes:  Chromebook (\$200),  Laptop (\$500),  charger (\$25),  Hotspot (\$75)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Staff Use Only Below This Line

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Device Type (circle):            Chromebook            Laptop            Hotspot

Device MSD Tag #: \_\_\_\_\_

Device Serial #: \_\_\_\_\_

Hotspot phone #: \_\_\_\_\_